

TMATE – Tarleton Model for Accelerated Teacher Education

Field Based Experience Guidelines and Forms

1. Sign and return the *TMATE Handbook Acknowledgement Form* to the TMATE Office **Prior to beginning the field based experience requirement.**
2. Prior to beginning field based experience, provide appropriate district personnel:
 - ✓ Letter of introduction (attached-make copies)
 - ✓ Field Based Experience Record (attached)
3. Complete 30 hours of field based experience in TEA accredited schools.
 - 15 Hours interacting with students
 - 15 hours of observation (approved TMATE videos may be used)
4. Record your observations on the *Field Based Experience Documentation* forms. (Copy as needed)
 - Respond to the Focus Questions provided below for **all 30 hours.**
5. Document dates, times and type of experience on the *Field Based Experience Record*.
6. Be sure to secure all required signatures before leaving.
7. **Submit *Field Based Experience Documentation* and *Field Based Experience Record* by the last day of EDUC 5314** (or otherwise stated date by TMATE office).

Focus Questions for Field Based Experience

1. What does the teacher do to get the students' attention?
2. How is positive behavior recognized and reinforced?
3. What does the teacher do to keep the students engaged in learning?
4. How does the teacher redirect misbehavior?
5. What instructional strategies were used to meet the diverse needs of the classroom?
6. How does the teacher use technology to assess, manipulate, and analyze data to increase student achievement?
7. Describe in detail the interactive activities you completed with students. (only interactive sessions)



Tarleton Model for Accelerated Teacher Education
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Dear School Administrator,

Re: TMATE Student, Paul Lavigne, Jr.

Certification Area(s): Physical Education EC-12

The person named above has been accepted in the TMATE program. TMATE is Tarleton State University's accelerated teacher certification program. A major TEA requirement for certification is that TMATE students complete 30 hours of field based experience in their certification area(s) with certified teachers in TEA accredited classrooms.

Of the 30 required hours, a minimum of 15 hours must be **interactive with students**. A legislative mandate, this could include but is not limited to, reading to a whole class, working with a small group or individual student. The purpose of the interactive opportunity is to allow our TMATE students time to work with children and implement what they have been learning in TMATE. The remaining 15 hours can be simple observations.

The TMATE student will provide a "Field Based Experience Record" Form that requires signatures from an administrator or classroom teacher.

Your support of TMATE and Tarleton State University is greatly appreciated. Please call if you have questions or concerns.

Sincerely,

Dr. Laura Estes, Ed.D.
TMATE Director

Forms Provided by Applicant:
Letter of Introduction
Field Based Experience Log

Field Based Experience Record

Must observe a minimum of three different teachers.

Two teachers at grade level & preferred subject area and one at a different grade level and subject than preferred.

Applicant Name _____

Date	Start & End Time	Total Time	Observation Category	Teacher Name & Email or Video Name	School	Teacher/Principal or Student (if video) Signature

Your total field based experience should equal 30 hours with at least 15 of those hours interacting with students either working with the whole class, small groups or individual students (tutoring, leading a reading group, assisting with a science experiment, or assisting in a learning station, etc.). My signature affirms that all documentation regarding this Field Experience is accurate.

Total Hours _____

TMATE Student Signature _____

Observation Categories: I =Interactive with Students V =TMATE Approved Video O =Regular Observation
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